



# NEW ORLEANS PUBLIC BELT RAILROAD

## JOB OPENING

Date: September 8, 2022

From: Ari Ferrand-Rodgers  
Director, Organizational Development

Subject: Request for Expressions of Interest  
Position: 1 Manager, Mechanical  
Department: Mechanical  
Salary: \$85,000 - \$95,000 annually based on experience

***Apply early as this job may be removed or filled prior to the closing date. All communication with applicants will be by email. Please check your email on a daily basis.***

Expressions of Interest are being accepted for one (1) Manager, Mechanical.

A comprehensive resume should be submitted to the undersigned by 4:00 p.m. on Thursday, September 15th, 2022. Panel interviews will be conducted. Submit the documents to either of the following contacts:

Ari Ferrand-Rodgers  
Director, Organizational Development  
New Orleans Public Belt Railroad  
4822 Tchoupitoulas Street  
New Orleans, LA 70115  
[ari.ferrand-rodgers@railnola.com](mailto:ari.ferrand-rodgers@railnola.com)

Shenell Bourgeois  
Human Resources Generalist  
New Orleans Public Belt Railroad  
4822 Tchoupitoulas Street  
New Orleans, LA 70115  
[shenell.bourgeois@railnola.com](mailto:shenell.bourgeois@railnola.com)

Applicants must be in good standing in the departments in which they are currently working.

Applicants must be capable of fulfilling all duties listed on the job description.

The successful applicant will be placed under the supervision of the Director, Maintenance.

New Orleans Public Belt Railroad is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, color, religion, sex (including pregnancy), sexual orientation, national origin, age, disability or genetic information.

## **NEW ORLEANS PUBLIC BELT RAILROAD CORPORATION (NOPB)**

**Title: MANAGER, MECHANICAL**

### **POSITION SUMMARY:**

Directly manages employees in the vehicle and locomotive maintenance shop. Ensures that all NOPB safety rules and practices for Mechanical Department employees are followed explicitly. Manages the maintenance of vehicles, equipment, and locomotives so that they meet Federal Railroad Administration (“FRA”) standards, while reducing life-cycle costs and increasing reliability and availability.

Reports directly to the Vice President, Transportation.

### **POSITION REQUIREMENTS:**

#### **Formal Education:**

- Associate degree or technical degree in a related field or ten years of experience in locomotive maintenance required.

#### **Experience:**

- Five years of experience maintaining diesel locomotives required.
- Knowledge of the safe handling of hazardous and nonhazardous waste products.
- Knowledge of all aspects of the maintenance of locomotives’ mechanical and electrical systems.
- Knowledge of FRA and company maintenance procedures; knowledge of Association of American Railroads (“AAR”) and FRA regulations.
- Five years of managerial experience in locomotive maintenance preferred.
- Prior experience working with employees covered by a collective bargaining agreement preferred.

#### **Licenses and/or Certifications:**

- Current driver’s license with clear driving record is required.

#### **Skills:**

- Basic computer skills including Microsoft Office products.
- Good verbal and written communication skills.
- Strong organization and prioritization skills with high attention to detail.
- Ability to understand oral or written instructions and execute them to achieve desired results.
- Ability to maintain good working relationships with department heads and other supervisors.

#### **Availability:**

- Requires commitment to irregular work hours in support of the success of a 24/7 operation. Commonly works extended hours and shifts, including nights, weekends, and holidays.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Ensures compliance with all railroad rules and regulations for safety and operations, per AAR and FRA regulations.
- Maintains employee safety records regarding scheduled safety-rule presentations, job briefings, and safety films; prepare schedules for these events.

## **NEW ORLEANS PUBLIC BELT RAILROAD CORPORATION (NOPB)**

### **Title: MANAGER, MECHANICAL**

- Maintains locomotive periodic-maintenance schedules and advises Transportation Department when locomotives must be directed to the shop.
- Certifies locomotive maintenance files to comply with FRA regulations for record retention.
- Coordinates and schedules activities related to locomotive repair to ensure there is available manpower, shop space, and material to complete the tasks.
- Develops and oversees a preventive maintenance program for NOPB's vehicle and equipment fleet, including medium- and heavy-duty diesel trucks and heavy machinery, to ensure a safe and efficient fleet.
- Identifies and monitors equipment sent to outside sources for repairs.
- Assists in preparing budget and working within budgetary restraints.
- Assists in developing capital spending plan.
- Maintains optimum parts and materials inventory level.
- Coordinates employee safety and technical and environmental training.
- Provides technical expertise as necessary in support of mechanical operations.
- Assists with other projects and perform other duties as assigned.
- Operates company vehicles (automobiles, pickup trucks, light trucks) in accordance with company policy.
- Enforces rules and regulations provided by city, state, and federal government.

### **WORKING CONDITIONS:**

- Must be able to work in all types of weather conditions.
- Good hearing and vision required.
- Must be able to sit and stand for extended periods of time.
- Manual dexterity, and good hand-eye coordination required.
- Must be able to push, pull, lift, and carry up to 25 pounds frequently, 50 pounds occasionally, and assist in the infrequent movement of weights of up to 75 pounds.
- Must be able to move and adjust knuckles weighing up to 85 pounds.
- Must be able to operate track switches and climb ladders.
- Must be able to walk and work on ballast or other uneven surfaces.
- Must be able to mount, dismount, and work on and around locomotives.

### **SPECIAL REQUIREMENTS:**

- Safety equipment and personal protective equipment must be worn when and where needed.
- Employee must have dependable transportation and a telephone.
- Employee will be required to obtain a Transportation Worker Identification Credential (TWIC).
- All positions require pre-employment background verification, medical review, and drug and alcohol screens.

The duties, responsibilities and qualifications in this posting are representative categories to be used by an applicant in deciding whether to apply for the position. These general guidelines do not constitute an exhaustive list of qualifications or essential functions of the position. Duties, responsibilities, and activities may change at any time with or without notice.